



Helping Blind and Disabled People

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## **Milton Keynes Reader Service**

**Minutes of the Extraordinary General Meeting  
held on Saturday 14 June 2014 at 10.45am at  
The Peartree Centre, Peartree Bridge, Milton Keynes**

### **Opening remarks**

Philip Ward spoke about the reasons why Milton Keynes Reader Service wanted to become a Charitable Incorporated Organisation (CIO).

He said that at present the Committee has trustee insurance, however the committee members are liable for the debts of the Reader Service. Thought had been given to becoming a Limited Company, but after much discussion, it was felt that becoming a CIO offered the best option.

A formal procedure has to take place. The role of the committee will remain the same and the services that are already being provided will not be affected.

Philip then read out the Resolutions.

### **Resolution 1**

To approve the decision of the Committee of Milton Keynes Reader Service to convert the existing unincorporated charity to a Charitable Incorporated Organisation.

### **Acceptance of Resolution 1:**

Proposed by Jeff Bashton, seconded by Rose Haigh.  
Agreed unanimously by members present.

### **Resolution 2**

To approve the new constitution for the Milton Keynes Reader Service, a Charitable Incorporated Organisation to be registered with the Charities Commission.

### **Discussion & Questions**

Philip said the major differences are there is no liability for any committee member. The committee will be restructured to retain more service users than volunteers. Additional methods of voting, electronic, proxy and postal will be available for the next Annual General Meeting.

Mary Kendal asked “What is a natural person?”. Philip said it is an individual person, not a corporate organisation or their representative.

### **Acceptance of Resolution 2:**

Proposed by Paula Suchy, seconded by Martin Lycett.  
Agreed unanimously by members present.

### **Resolution 3**

To authorise the committee to transfer all assets and undertakings of the unincorporated charity Milton Keynes Reader Service to the newly registered CIO and settle any liabilities.

### **Acceptance of Resolution 3:**

Proposed by Mary Kendall, seconded by Sally Easton.  
Agreed unanimously by members present.

## **Resolution 4**

To dissolve the existing Milton Keynes Reader Service unincorporated Charity.

Philip asked for approval for this resolution.

### **Acceptance of Resolution 4:**

Proposed by Paula Varey, seconded by Paula Suchy.

Agreed unanimously by members present.

## **Concluding remarks & questions**

The committee has to gain approval from the Charity Commission for Milton Keynes Reader Service to register as a CIO, which will result in a change to our charity number.

Madeleine Stewart asked “Will the present management committee automatically become the management committee of the new CIO.” Philip said the present committee will transfer automatically to the CIO. At the next Annual General Meeting, which must take place within 18 months, the whole committee will resign. At future Annual General Meetings, there will be a rotation of one-third of committee members resigning.

Paula Suchy thanked Philip Ward for all his hard work on this project.

The meeting closed at 11.03am.